



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
MARCH 24, 2025
2:30 PM
MONTHLY MEETING**

Board Members

Present: Robert Schreck, Peter Heffley, Michelle Stevens, Joyce Fanning, Deborah Licata, James Deuschle, Brielynn Bell

Excused: Ronald Rambally

Also Present: Andrea Todoro, Amy Jones, Lauren Lysiak, Rachel Banas, Maxine Perez

Quorum Present: Yes

Call to Order

Mr. Schreck called the meeting to order at **2:28 PM**. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on **March 17, 2025** to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The February 24, 2025 Minutes were approved.

Upon motion duly made by Peter Heffley and seconded by Michelle Stevens, the February Minutes were approved as presented. All in favor. None opposed.

Director of Operations Report

Rachel Banas presented the operations report outlining the updates on the Spring and Summer plans.

Director of Administrative Services

Lauren Lysiak presented the administrative services report outlining the updates on different reports and the internet safety training.

Financial Report

Amy Jones presented the financial reports for the period ending February 28, 2025 (a copy is attached hereto and made a part hereof).

A discussion was held regarding the end of 2024-2025 budget and 2025-2026 budget and recruiting.

Upon motion duly made by Brielynn Bell and seconded by Michelle Stevens, the February Financials were approved as presented. All in favor. None opposed.

School Leader Report

Andrea Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

A discussion was held regarding the SED renewal report, staffing and summer camp.

Upon motion duly made by Peter Heffley and seconded by Deborah Licata, the 2025-2026 School Calendar has been approved as presented. All in favor. None opposed.

Upon motion duly made by Peter Heffley and seconded by Brielynn Bell, the New Hires have been approved as presented. All in favor. None opposed.

Upon motion duly made by Deborah Licata and seconded by Joyce Fanning, the School Leader Report has been approved as presented. All in favor. None opposed.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Joyce Fanning and seconded by Peter Heffley. The meeting was adjourned at 3:43 PM.

Respectfully Submitted,
Maxine Perez

The next WBCS Board meeting will take place on April 28, 2025 at 2:30 PM in the WBCS Administrative Conference Room.